

Bylaw #2021-03 - Water and Sewer Service and Rates Bylaw

Council of the Village of Edenwold, in the Province of Saskatchewan, enacts as follows:

A Bylaw to regulate the operation of a Public Water & Sewer Utility in the Village of Edenwold.

Definitions:

For the purpose of this bylaw public water & sewer utility means a work for the supply, collection, treatment, storage and distribution of water to the service connections; also for the distribution of wastewater from the property service connections through the main lines to the lift station and lagoons; and for levying, collecting and enforcing the collection of fees for the provision of the operation of the water & sewer utility.

Administrator means the administrator of the Village of Edenwold.

Backflow means the reversal of the direction of the water flow in the system.

Consumer means person, persons, customer, customers, home owner, business owner, dwelling occupant, tenant, of any residence or building connected to the water/sewer system obtained in accordance with the application process at the Municipal office.

Cross Connection means any temporary, permanent or potential water connection or sewer connection that may allow backflow to occur and includes swivel or changeover devices, removable sections, jumper connections and bypass arrangements.

Fees mean rates for service, connections, disconnection, penalties for service.

Municipality means the Village of Edenwold, an employee (s) required to perform certain works under this bylaw.

Water Meter is any device approved by the Municipality which is designed to measure the quantity of water used by the consumer. A water meter may have a remote-reading device as a component of the meter.

Water Service Connection means that lateral water pipe which connects a rural or urban consumer's premises to the Municipality's water main with the consumer owning that portion of the pipe lying within the boundaries of the consumer's premises excluding any pipe lying within the boundaries of any easement area granted to the Municipality for the water system.

Water System or water utility means that system of water reservoir, treatment plants, pumping stations, feeder mains, pipeline mains, distribution mains, service connections, valves, fittings, hydrants, meters, cross connections control devices and all other equipment and machinery of whatever kind owned by the Municipality and which is required to distribute water to all consumers, rural and urban, which is deemed to be a public utility.

Sewer System or sewer utility means that system of wastewater; including pumps, transfer valves, lift station, lagoons, distribution mains, service connections, fittings, and all other equipment and machinery of whatever kind owned by the Municipality and which is required to remove wastewater from all urban service connected premises is deemed to be a public utility.

1. The charges to be paid by the Water consumer whose water service has been turned on shall be those as defined on **Schedule "A" attached, subject to quarterly reads from the urban property owner/business owner as set out below in #12.**
2. Persons who own or occupy premises drained or that are by bylaw required to be drained in the Sewer system, shall pay for a monthly charge as defined on **Schedule "B" attached.**
3. Accounts for water service and/or sewer service shall cover a period of three consecutive months, and shall be rendered on or before the 15th day of the month next following such period. Accounts shall be paid within 45 days from the date on which such accounts are rendered. If an account falls in arrears of payment, the water service may be cut off, a curb stop may be installed, or all outstanding monies owing plus the associated penalties due thereon, shall be added to the tax roll in accordance with #31 below.

When the water service is so cut off, it shall not be resumed until all arrears have been paid, together with a fee of \$50.00 to cover the expenses of turning off the water and turning it on again. The water shall not be turned on outside the public works foreman's or maintenance man's regular working hours.

If the urban property does not have a curb stop to cut off the water, one shall be installed with the following:

- 1) All curb stop materials shall be supplied by the Village of Edenwold; installation fee/labor to be paid by the property owner wherein, the above noted responsibility includes: i) any **new** building construction, ii) when the Village of Edenwold must install a curb stop because of water/sewer arrears, iii) when a property owner requests that a curb stop be installed.
4. If the water supply is shut off from the premises of the user for infringement of the provisions of this bylaw, same shall not be turned on until all penalties, fees, rates, charges, and arrears, if any, have been paid.
5. A penalty of \$5.00 will be added to all water sewer account for each quarter outstanding after 45 days of invoicing.

6. All urban dwelling persons desiring to be supplied with water from the Municipality's water supply system shall make application to the officials of the Municipality. Each application shall be accompanied by the payment of **\$500.00** water connection fee to the Village system. The standard 5/8" water meter will be supplied by Village maintenance staff to person applying. Any size over 5/8", shall be upon written request and the homeowner agrees to the extra cost of supplying them one.
7. A trench inspection, undertaken by the Municipality, is required prior to backfilling and water service connection to the water system utility.
8. The plumber (trencher) employed and designated by the owner of the premises will be considered as the agent of the said owner while employed in the work of introducing water connection to the said premises, and will not be recognized as in any sense the agent of the Municipality, nor will the Municipality nor it's employees be responsible for the acts of the plumber.
9. The water service will be turned on by an authorized representative of the Municipality. Theft of water where an unauthorized person has turned on the water will be held liable and fined.
10. No persons of any premises shall obtain water from the waterworks system by any means other than through a water meter approved by the Municipality.
11. Any cross connection to the municipal water system is prohibited.
12. Water meters shall be read quarterly on the last week of the months of March, June, September and December, unless otherwise instructed by Council.

Urban Meter Readings

****Urban Water meters shall be read by the urban home owner/urban business owner.****

A reminder notice shall be generated from the Municipal office and will be sent to the urban property owner to remit the reading displayed on the water meter at the premise to the Municipal office. Each urban consumer/property owner who is capable of sending a photograph of the water meter (numbers); shall attach the photograph to an email and send it directly to the office....

villageofedenwold@sasktel.net

Those urban consumers who are not capable of taking a photograph of the water meter (numbers); must call in to the Village office and record the numbers with the Administrator.

Urban consumers failing to submit a reading to the Municipal office following the reminder being sent out, shall be subject to a Fifty \$50.00 Dollar fine on the next billing cycle.

13. Rural customers connected to the pipeline shall have meters read by Municipal staff, quarterly on the last week of the months of March, June, September and December, unless otherwise instructed by Council; when the new pipeline is operational.
14. The urban property owners having obtained a service connection shall keep and maintain the service line connection, meters, water shut-off valve, back flow valves, and other fixtures on his/her own premises, and between such premises and the water main, in good order and repair and protected from frost at his/her own risk and expense. Where the curb stop cap is known to exist, the property owner shall ensure that the curb stop cap for the water service is kept level with all adjacent finished surfaces and protected from frost.
15. Rural property owners' directly connected to the new pipeline infrastructure under a separate Subscriber's Water Supply Agreement shall use for **domestic household use only**.
16. In the event of an emergency repair in the water system, the Municipality may, without advance notice and with reasonable attempts to contact the urban or rural property owners or business owners, enter and pass upon any lands, dig up land, lay down pipes, excavate pipes, connection boxes in order to repair, maintain, or replace and examine the central water lines and connections thereto.
 - A. In the event a defect is suspected in the water service connection or water system, the Municipality will, as soon as practical, determine if the defect exists in the water service connection. If the defect is determined to be located in the water service connection, the Municipality shall repair the defect at no cost to the property owner. If the defect is determined to be located in the water service connection between the curb box and the water meter in the home/building the defect shall be repaired by the property owner at no cost to the Municipality.
17. Until notification of a request for disconnection is received by the Municipal office and a final meter reading is obtained, the consumer shall be responsible for all charges incurred up to and including the date of disconnection.
18. The Municipality shall give notice to the consumer as soon as possible after the discovering errors or omissions in the utility billing. All necessary adjustments for errors or omissions in the six months previous to the date of the discovery shall be either invoiced to the consumer for any underpayment or refunded for any overpayment.
19. Any person(s) who proposes to carry on, alter or expand any residential, commercial activity on any premises with is connected or is proposed to be connected to the water utility system shall prior to expanding or altering such activity or making any connection to the water utility system provide the Municipality, in writing, the following information;

- a. The type and size of service connection required including daily volumes and peak volumes at the premises,
 - b. A description of the activity to be carried on within the premises including any expansion or addition, and
 - c. Any other such information that the Municipal office may request.
20. Should any building or premises supplied by water need to be vacated, the owner shall apply to the Municipality to turn off the water supply on the outside of the building and shall give proper notice to the Administrator. Any owner or consumer who fails or neglects to give proper notice shall be liable and responsible for payment of all water rates and other charges up to and including the date the water supply is disconnected. All damages resulting from irresponsible disconnection that may have occurred to the property, residence, or business, is solely the responsibility of the property owner. Whenever practical, reasonable, or possible for notice of intention to shut off water supply given by the Municipality to the consumer, such shall be done.
 21. In case a premises is vacant and service pipe and fixtures are not protected, the Municipality may turn off the supply of water without notice and collect the expenses incurred. Expenses due against the said building or premises will be collected from the owner of the premises. Damage to a meter through improper protection by the owner or occupant shall be repaired or replaced at the expense of the owner.
 22. The Municipality shall have the right to restrict water usage to any consumer should circumstances warrant such action. If such actions are instituted by an order in periods of low water supply, and all consumers shall comply with such rationing order. Non-compliance after two warnings shall result in the service being disconnected by a Municipal official.
 23. All users that have a sewer service connection within the dwelling shall also be required to install a backflow prevention valve where applicable.
 24. Annual septic pump out of the septic tank on each property is recommended where an open working service connection exists; each property owner may pay for the service through a voluntary sign up at the municipal office. It is recommended to clean out the septic tank each year or every second year (generally applies to more than two residents).
 25. No person shall discharge septage on land or dump wastewater or septage into the system.
 26. Sump pump connections to the septic pumping system within the dwelling are not allowed; all sump water is to be directed outside to the next flowing street curb.

27. The Municipality will not be responsible for the acts of any plumber or plumbing company hired by the homeowner for sewer or septic maintenance or problems of their respective dwelling.
28. In the event of an emergency repair in the sewer system, the Village may, without advance notice and with reasonable attempts to contact the property owner, enter and pass upon any lands, dig up land, lay down pipes, excavate pipes, connection boxes in order to repair, maintain, or replace and examine the sewer lines and connections thereto.
29. All expenses for clearing a block in the sewer connection shall be the responsibility of the property owner if the block is deemed to be located from the dwelling to the service connection. If the blockage is deemed to be past the service connection or into the main line, the Municipality shall be responsible.
30. The Municipality is not responsible for the replacement or repair of any surface improvements on the property being serviced, including grass, shrubs, driveways, retaining walls, etc.
31. Outstanding water/sewer accounts at December 31st annually, past 90 days arrears, may be added to the property owner's tax roll account in accordance with *The Municipality's Act*.
32. Any person who breaches any provision of this Bylaw for which no other penalty is provided is guilty of an offence and liable upon summary conviction to a fine of not more than \$500.
33. Nothing in this Bylaw relieves any person from complying with any provision of any Federal or Provincial legislation or any other Bylaw of the Municipality.

That **Bylaw 02-2020** Water and Sewer Service Rates Bylaw be repealed.

THE rates, charges, tolls or rents contained in the bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.

Certified a true copy of Bylaw 2021-03
Passed by resolution of Council this
9th day of August, 2021.

Christine Dalbraith
Administrator

[Signature]
Mayor

Christine Dalbraith
Administrator



Bylaw 2021-03 - SCHEDULE "A"

MONTHLY WATER RATES:

Purchase of Water From Village of Edenwold Truck Fill

\$30.00 per 1000 gallons (4.55m3)

ALL URBAN CONSUMERS:

MINIMUM MONTHLY WATER CHARGE

Effective January 1st, 2022

3,000 Gallons or less
(13.67m3 or less)

\$80.00 per month

Effective January 1st, 2023

3,000 Gallons or less
(13.67m3 or less)

\$85.00 per month

MONTHLY OVERAGE CHARGE

3,001 GALLONS OR MORE

(13.68 m3 or more)

\$25.00 per 1000 gallons overage fee or
part thereof

SEAL





Mayor



Administrator

ALL **RURAL** CUSTOMERS ON PIPELINE CONNECTIONS:

Effective Date of New Pipeline operational

MINIMUM MONTHLY WATER CHARGE

3,000 Gallons or less

(13.67m³ or less)

\$50.00 per month

MONTHLY OVERAGE CHARGE

3,001 GALLONS OR MORE

(13.68 m³ or more)

\$25.00 per 1000 gallons overage fee or
part thereof

SEAL





Mayor



Administrator

Village of Edenwold

Bylaw 2021-03 - SCHEDULE "B"

URBAN MONTHLY SEWER RATES:

ALL URBAN CONNECTED USERS:

MONTHLY CHARGE: **\$25.00** per month

SEAL





Mayor



Administrator